

**10/1/2021 – COLORADO FEDERAL EXECUTIVE BOARD (CFEB)**  
***ALL EMPLOYEE ANNOUNCEMENTS – PLEASE DISTRIBUTE WIDELY***  
<http://www.colorado.feb.gov/>

## **OPM**

**Noncompetitive Appointment of Certain Military Spouses**  
<https://www.govinfo.gov/content/pkg/FR-2021-09-21/pdf/2021-20308.pdf>

###

## **ROCKY MOUNTAIN LEADERSHIP ACADEMIES**

The Colorado Federal Executive Board is honored to offer the Rocky Mountain Leadership Academies for FY2022. Please consider registering for one of these career-altering programs. Three programs will again be offered for FY2022: The Rocky Mountain Executive Leadership Academy, the Rocky Mountain Senior Leadership Academy, and the Rocky Mountain Emerging Leadership Academy. No matter where you are in your public service career, one of these classes will add value to your current position and give you valuable tools to enhance your career as a public service leader. Cost is for tuition and class materials only. Any travel, per diem, or additional costs will be provided by the participant or their organization. Additional information about each class, registration cost, and class dates is provided below:

### **The Rocky Mountain Executive Leadership Academy (RMELA)**

**Program Overview:** The best leaders embody competencies and behaviors consistent with their unique individual traits yet can adapt such traits based on the needs of others and the organization. Attaining knowledge of these traits and aspiring to highly effective levels of leadership requires an essential first step of developing keen self-awareness. This program will work to aid participants in creating heightened self-awareness and leverage their natural strengths and helps them find ways to address their developmental areas in a positive, productive way. From that position, high performing leaders are challenged with working smarter to balance the demands of employees and management, empowering staff, prioritizing the urgent and leveraging knowledge and technology to facilitate innovation to more effectively deal with modern issues. Thus, a deeper dive is taken in this program as to putting knowledge into action. In-depth focus is given to areas such as program service delivery, financial understanding, talent management, communication and influence skills, ethics, decision making and developing professional presence.

Ongoing coaching and project development planning is offered to serve as a springboard for implementing new-found knowledge and action plans back on the job. This is a nine-month program, with four 3-day in-person sessions. Team projects and personal achievements are required for graduation. Please seriously consider if you and your organization can commit to a nine-month program. In the event of a continued stay-at-home (safer-at-home) directive, in-person sessions will be conducted virtually. Seating is limited, so reserve your spot now.

Cost is \$6000 per participant | Apply for the RMELA: <https://colorado.feb.gov/register/?ee=576>

Who Should Attend: Newly appointed or recently promoted senior leaders who seek to enhance their overall effectiveness and performance. Existing leaders at senior levels who want to sharpen their existing skillset. **Executive leaders from the federal (GS-14/15), military (O-4/6, E-8/9), state (director level), tribal and local sectors are eligible to apply.**

#### **RMELA Class Dates 2022:**

Month 1 | January 24-26 | In-Person  
Month 2 | February 15 | Virtual half-day  
Month 3 | March 21-23 | In-Person  
Month 4 | April 12 | Virtual half-day  
Month 5 | May 23-25 | In-Person  
Month 6 | June 21 | Virtual half-day  
Month 7 | August 1-3 | In-Person  
Graduation | September 9, 2022

#### **The Rocky Mountain Senior Leadership Academy (RMSLA)**

##### **Program Overview:**

Emerging leaders seek to embody competencies and behaviors consistent with their unique individual traits yet learn to adapt such traits based on the needs of others and the organization. Attaining knowledge of these traits and aspiring to high performing levels of leadership requires an essential first step of developing keen self-awareness. This program will work to aid participants in creating heightened self-awareness and *leverage their natural strengths* and help them find ways to *address their developmental areas in a positive, productive way*. From this developed position, identified emerging leaders are challenged with working smarter to balance the demands of organizational process, empowering staff, prioritizing the urgent and leveraging knowledge and technology to facilitate innovation to more effectively deal with modern issues. Thus, a deeper dive is taken in this program as to putting knowledge into action. In-depth focus is given to areas such as teams and team development, conflict resolution, talent management, emotional intelligence and resiliency, communication and influence skills, ethics, and change management.

Ongoing coaching and the creation of an Individual Development Plan (IDP) is offered to serve as a springboard for implementing new-found knowledge and action plans back on the job.

Cost is \$5000 per participant | Apply for the RMSLA: <https://colorado.feb.gov/register/?ee=577>

##### Who Should Attend:

Newly appointed or recently promoted mid-level leaders who seek to enhance their overall effectiveness and performance. Existing mid-level leaders who want to sharpen their existing skillset. **Senior leaders from the federal (GS-12/13), military (O-1/3, E-6/7), state (deputy director level), tribal and local sectors are eligible to apply.**

### **RMSLA Class Dates**

Month 1 | April 4-6 | In-Person

Month 2 | May 17 | Virtual half-day

Month 3 | June 13-15 | In-Person

Month 4 | July 12 | Virtual half-day

Month 5 | August 15-17 | In-Person

Graduation | September 9, 2022

### **The Rocky Mountain Emerging Leadership Academy (RMEMLA)**

#### Program Overview

This program for emerging leaders is designed to help individuals deal with this contrast while working to build their competencies in fundamental supervisory leadership practices. The various sessions provide an overview of today's dynamic work environment, issues affecting organizations, and ways that supervising leaders in are responding. The program then works to define leadership, explains types of leaders, and describes the supervisor's position and required skills. Fundamental supervisory leadership activities, roles, and competencies are addressed in specific and comprehensive fashion. This program also includes aiding participants in formulating an Individual Development Plan (IDP) along with a focused coaching session to serve as a roadmap for implementing program learnings.

Cost is \$2495 per participant | Apply for the RMEMLA:

<https://colorado.feb.gov/register/?ee=569>

#### Who Should Attend?

Newly appointed or recently promoted emerging leaders who seek to enhance their overall effectiveness and performance. Existing leaders at supervision levels who want to sharpen their existing skillset. This class is designed to give public employees the necessary tools to become dynamic and effective leaders in their organizations.

### **Emerging Leaders Class Dates**

Month 1 | April 7-8 | In-Person

Month 2 | June 16-17 | In-Person

Month 3 | July 13 | Virtual half-day

Month 4 | August 18-19 | In-Person

Graduation | September 9, 2022

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### **2021 MILE HIGH DICE EMERGENCY PREPAREDNESS TRAINING - VIRTUAL**

November 10, 2021 | 8:00 am – 12:00 pm MST | Virtual

Register | <https://www.eventbrite.com/e/2021-mile-high-dice-understanding-americas-supply-chain-tickets-176396816627>

*Emergency Preparedness Annual Training Exercise sponsored by the CFEB, FEMA Region VIII, Cybersecurity & Infrastructure Agency (CISA) & the Colorado Emergency Preparedness Partnership*

**TARGET AUDIENCE:**

- Cities | Counties | State Government | Federal Agencies | Private Sector
- Agencies/organizations are encouraged to have team members including Executive Leaders, Public Information Officers, Information Technology, Facilities, Financial, Continuity, Human Resources, Law Enforcement, Safety & Security, Emergency Management, Medical & Public Health, etc.

**TOPIC: Understanding America's Supply Chain**

- What is America's Supply Chain?
- Lessons Learned during the COVID 19 Pandemic
- Future Risks
- Organizational Concerns
- Individual Questions

CONTACT Jeff Conn | 303 202 4588 | [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov)

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**DENVER TSA**

Denver TSA is seeking individuals that would like to volunteer their time to serve as decoy travelers (hereafter decoys) that would be willing to have limited amounts of training aid either placed on the individual or in carry-on luggage (provided by TSA). The decoy will walk through the airport environment as a controlled role player to assist in training with either TSA Canine teams or TSA Officers.

Further details will follow if you are interested in assisting our program.

Minimal requirements are as follows:

- Decoys must not have any issues that would prohibit them from working in close proximity to canines. The decoy must not object to being searched by TSA canine; have no fear of being near canines; have no allergies to canines.
- The decoy must not have health issues that would prevent them from walking, standing and/or sitting for extended periods of time.
- Decoys are not permitted to smoke at any time during the exercise.
- Decoys must be able to read, write and speak English.
- Decoys must be either current state, federal or municipal employees
- Retired federal employees [OR]
- Active or retired military.

This training is conducted at the Denver International Airport (DIA). If you volunteer to assist our program, you will be expected to drive to DIA. There will be no parking fee during the period you are assisting our program.

If interested, please reach out to our Program Assistant directly at 303-503-0161 or email [DEN\\_K9@tsa.dhs.gov](mailto:DEN_K9@tsa.dhs.gov)

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## **SAFER FEDERAL WORKFORCE TASK FORCE**

The Safer Federal Workforce Task Force published today new Frequently Asked Questions (FAQs) related to travel, available here: <https://www.saferfederalworkforce.gov/new/>

Vaccination | <https://www.saferfederalworkforce.gov/faq/vaccinations/>

Labor Relations | <https://www.saferfederalworkforce.gov/faq/labor-relations/>

Local Conditions | <https://www.saferfederalworkforce.gov/faq/local/>

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## **CORONAVIRUS INFORMATION**

**COVID 19 Vaccinations** | <https://covid19.colorado.gov/for-coloradans/vaccine/vaccine-for-coloradans>

**Kaiser Permanente** | <https://healthy.kaiserpermanente.org/health-wellness/coronavirus-information>

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## **VETERANS AFFAIRS - OFFERING COVID VACCINES TO VETERANS**

<https://www.va.gov/health-care/covid-19-vaccine/#who-can-now-get-a-covid-19-vac>

###

## **DENVER FEDERAL CENTER ANNOUNCEMENT**

Bldg. 41 Einstein Bros. Reopening

October 4, 2021 | Hours: 7:00 - 9:00 am & 11:00 am - 1:00 pm

Free coffee w/ purchase throughout October: Promo Code: OCTOBERCOFFEE

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## **CALENDAR EVENTS**

## **TSP Webinars- October and November 2021 Schedule**

<https://www.tsp.gov/online-learning/>

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### **FEHB CARRIERS PRE RETIREMENT SEMINAR - Virtual**

October 6, 2021 11:00am - 12:30pm MST | Free

Join FEHB carriers - Blue Cross Blue Shield, Aetna, GEHA, & Kaiser Permanente

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTM4ZmUxZDEtNjlhNy00MzhjLWlzM2MtYTg5MWVhOWNkOWEw%40thread.v2/0?context=%7b%22Tid%22%3a%22be8c08f2-ac07-442c-9a46-ebeeb5bd4d7%22%2c%22Oid%22%3a%22891ff930-98de-4cd3-94b8-ded4ac8e86d2%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTM4ZmUxZDEtNjlhNy00MzhjLWlzM2MtYTg5MWVhOWNkOWEw%40thread.v2/0?context=%7b%22Tid%22%3a%22be8c08f2-ac07-442c-9a46-ebeeb5bd4d7%22%2c%22Oid%22%3a%22891ff930-98de-4cd3-94b8-ded4ac8e86d2%22%7d)

Or call in (audio only) | +1 567-249-1745, ID: 443 846 848#

CONTACT Jane Fluekiger | [jane.fluekiger@anthem.com](mailto:jane.fluekiger@anthem.com)

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### **MINDFULNESS 101 – MINDFUL FED’S**

October 7, 2021 | 1:00 - 2:00 pm EST | Free - Virtual

PRESENTED BY: Dr. Lena Adams Kim and Cynthia Burrows, US Environmental Protection Agency

Register | <https://www.eventbrite.com/e/career-development-series-mindfulness-101-mindful-feds-tickets-176440386947>

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### **HOW TO DEAL WITH DIFFICULT PEOPLE**

October 12, 2021 | 9:00 am - 3:00 pm | Virtual | \$99.00 pp

In this course, we will take a journey into the brain to discover why people are the way they are and learn strategies to deal with difficult, complex and different people.

Register | <https://kansascity.feb.gov/event-registration-2/>

CONTACT Larry Hisle | [larry.hisle@gsa.gov](mailto:larry.hisle@gsa.gov)

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## **NAT'L ASSOC OF HISPANIC FEDERAL EXECUTIVES (NAHFE) MENTORING EVENT**

October 13, 2021 | 1:00 - 3:00 pm EST | Virtual | Free

Event sponsored by DHS - ICE. Join Senior Executives from within all areas of the Federal Government and keynote speakers: Yesenia Ochoa, COS, Chicago Field Office, Enforcement & removal Operations. All grades welcome

Email [president@nahfe.org](mailto:president@nahfe.org) | [tim.paz@nahfe.org](mailto:tim.paz@nahfe.org) | 202 309 9027 | <https://www.nahfe.org>

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## **THE NEUROSCIENCE OF LEADERSHIP**

October 14, 2021 | 9:00 am - 3:00 pm MST | \$99.00 pp

We will discuss 3 neurochemicals and how stimulating them in others can lead to greater trust and ensure a healthy culture to work in.

Register | <https://kansascity.feb.gov/event-registration-2/>

CONTACT Larry Hisle | [larry.hisle@gsa.gov](mailto:larry.hisle@gsa.gov)

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## **FOREIGN SERVICE CAREERS W/ U.S. DEPARTMENT OF STATE**

October 22, 2021 | 12:00 pm MST | Virtual – Zoom

link provided upon registration at tiny URL below

To receive Zoom link, please register | <https://tinyurl.com/ydpzx3gn>

Interested in serving your country while living and working overseas? Join Diplomat in Residence Scott Smith to learn about life and work in the Foreign Service. While this event is focused on feds, for feds, anyone is welcome to attend.

The U.S. Department of State is America's leading foreign affairs agency that works to shape and sustain a peaceful, prosperous, just, and democratic world for the benefit of the American people and people everywhere. Our employees are champions of American diplomacy, using their knowledge and experience in everything from architecture to engineering and technology to medicine to achieve success as they serve with integrity and professionalism. Contribute your different perspectives, life experiences, and innovative thinking to support and advance U.S. interests worldwide. Visit [www.careers.state.gov](http://www.careers.state.gov) to learn more.

\*\*U.S. citizenship is required for Foreign Service positions. An equal opportunity employer.

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## **RETURNING TO THE OFFICE: NAVIGATING THE TRANSITION WITH STRENGTH - Virtual**

**October 26, 2021** | 9:00 - 10:00 am MST | Virtual | Cost: \$35.00

<https://minnesota.feb.gov/event/returning-to-the-office-navigating-the-transition-with-strength/2021-10-26/>

**October 27, 2021** | 9:00 - 10:00 am MST | Virtual | Cost: \$35.00

<https://minnesota.feb.gov/event/returning-to-the-office-navigating-the-transition-with-strength/2021-10-27/>

This one hour, virtual session is designed to help us understand some of the critical issues that will impact all of us as we transition from reacting to the pandemic to recovering from the pandemic.

Minnesota FEB | Andria Stegeman-Horwitz | [andria\\_stegeman-horwitz@ios.doi.gov](mailto:andria_stegeman-horwitz@ios.doi.gov)

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## **DOI STRATEGIC THINKING PLANNING & PROBLEM SOLVING**

November 2-4, 2021 | Virtual | Cost: \$870.00 pp | <https://doiu.doi.gov/cc/>

The best managers and leaders in business and government follow the adage, “begin with the end in mind”. This means that they engage in comprehensive analysis, planning and solution oriented problem solving, and create – and adhere to – strategic plans that focus on end-goals and objectives before initiating major changes in programs, processes or performance management initiatives.

CONTACT Pamela Stovall | [Pamela\\_Stovall@ios.doi.gov](mailto:Pamela_Stovall@ios.doi.gov)

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## **COACHING & MENTORING**

November 2, 2021 | 10:00 am - 1:00 pm MST | Virtual  
November 16, 2021 | 10:00 am - 1:00 pm MST | Virtual

Cost: \$125 - \$199.00 per person

Registration | [www.idiworld.com/attend-a-seminar.html](http://www.idiworld.com/attend-a-seminar.html)

Learn what really 'drives' employees today and how to coach and mentor in a way that inspires and creates a positive work environment. This event is completed in two 1/2 day sessions. You must attend both sessions to complete the seminar.

CONTACT Sara Russell | 415-625-773 | [russell.sara.l@dol.gov](mailto:russell.sara.l@dol.gov)

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## **FERS RETIREMENT & BENEFITS CLASS - TSP**

November 3, 2020 | 8:30 am - 12:00 pm MST | Cost \$ 49.00 pp | Cost: \$49.00 pp

Register: <https://colorado.feb.gov/register/?ee=581>

This session includes everything you need to know about your Thrift Savings Plan while you're working and once you've retired. Additionally, your insurance coverages will be outlined in detail.

INSTRUCTOR Eric Kee | My Federal Retirement and Benefits

CONTACT Jeff Conn | [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov) | 303 202 4588

###

## **FEDERAL BENEFITS & RETIREMENT CLASS - Benefits**

November 4, 2021 | 8:30 am - 12:00 pm MST | Virtual | Cost: \$49.00 pp

Register: <https://colorado.feb.gov/register/?ee=582>

This session includes everything you'll need to know about FERS benefits while you're working and how your pension will be calculated at retirement.

INSTRUCTORS | Sharla Rountree, CFP® & Ronald Blair, CFP®- My Federal Retirement & Benefits

CONTACT Jeff Conn | [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov) | 303 202 4588

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## **VIRTUAL BENEFITS FAIR – REGISTRATION NOW OPEN**

Federal Benefits Open Season: November 8 - December 13, 2021

Participants in this year's event include all of the Federal Employees Dental and Vision Insurance Program (FEDVIP) carriers, more than 20 Federal Employees Health Benefits (FEHB) Program carriers, and representatives for both the Federal Long Term Care Insurance Program (FLTCIP) and the Federal Flexible Spending Account Program (FSAFEDS).

**Dates** | November 12, November 19, December 1, and December 8, 2021

Register | <https://www.fedpointusa.com/>

CONTACT Annette Aleksa | 603.433.3876 wk | 603.969.0605 cell | [aaleksa@fedpointusa.com](mailto:aaleksa@fedpointusa.com)

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## **SAVE THE DATE: TIME MANAGEMENT PROGRAM FOR FED'S**

November 30, 2021 | 9:00 am – 12:00 pm | Virtual | Cost: \$20.00 pp

REGISTER | [Link forthcoming](#)

INSTRUCTOR | Center for Sports Psychology (C4SP)

CONTACT Jeff Conn | [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov) | 303 202 4588

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## **FMCS National Labor-Management Conference 2022**

July 12 - 13, 2022 | Virtual

[www.fmcs.gov](http://www.fmcs.gov)

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## ***WORKFORCE DEVELOPMENT & TRAININGS***

### **DEPARTMENT OF THE INTERIOR UNIVERSITY**

DOI University (DOIU) offers competency-based training courses and programs designed to increase the skills of all federal employees.

<https://doiu.doi.gov/catalog.html?type=sp&id=lakewood> |

<https://doiu.doi.gov/catalog.html?type=c>

CONTACT Name | 303 236 0061 | [Pamela\\_Stovall@ios.doi.gov](mailto:Pamela_Stovall@ios.doi.gov)

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### **OPM - NEW ONLINE COURSES**

OPM's Center for Leadership Development (CLD) is now offering courses on inclusive leadership and accessible design, as well as individual leadership and executive coaching. CLD is the only Federal program uniquely designed and focused on providing a career-long continuum of leadership and professional development to Federal employees.

View full course schedule | <http://go.usa.gov/xE87z> | [www.leadership.opm.gov](http://www.leadership.opm.gov)

CONTACT Cheronn Collins | 202-606-5049

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### **REGIONAL FEDERAL TOASTMASTERS ORGANIZATIONS**

<https://colorado.feb.gov/resources/>

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## **ELECTRIC POWER TRAINING CENTER OFFERING VIRTUAL INSTRUCTOR-LED TRAINING**

Various | Time(s): 8:00 a.m. – 12:00 p.m. MST | Web-Ex | Nationwide

Cost: \$315.00 per session / discount applied for series attendance

Training consists of micro learning opportunities which might be great as prerequisite or refresher training. Topics include: Fundamentals of Electricity; Generation; Transmission, Blackstart Restoration and others.

CONTACT: Lisa Yuma | 720 962 7809 | [eptc@wapa.gov](mailto:eptc@wapa.gov)

Website: <https://www.wapa.gov/EPTC/Pages/eptc.aspx>

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## **VIRTUAL TRAINING OPPORTUNITIES**

**USGS Virtual Trainings:** <https://www.usgs.gov/about/organization/science-support/human-capital/virtual-learning-opportunities>

**DOI Virtual Trainings:** <https://www.usgs.gov/about/organization/science-support/human-capital/learning-moments>

CONTACT Nancy Gregory | [ngregory@usgs.gov](mailto:ngregory@usgs.gov)

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## ***GENERAL ANNOUNCEMENTS***

### **FLU SHOTS**

Kaiser Permanente wants to help our members and staff to stay healthy this flu season. Members have the following options to get a no-cost flu shot:

- Scheduled Appointments (beginning Sept. 1) - members can receive a flu shot at their next scheduled appointment at a KPCO Medical Office.
- Walk-in Flu Shots Sept. 1–Nov.30, no appointment necessary, 9 a.m.-5 p.m., Monday-Friday at the following medical offices: Arapahoe, Aurora Centrepont, Franklin Lakewood, Lone Tree, Loveland, Premier, Pueblo North, Rock Creek, Westminster, Wheat Ridge

- Walk-in Flu Shots Oct. 1–Nov. 30, no appointment necessary, 9 a.m.-5 p.m., Monday-Friday at most medical offices (except behavioral health and Skyline).
- Saturday Walk-in Flu Shots throughout the month of October, from 9 a.m.-5 p.m., at the following medical offices: Aurora Centrepoint, Arapahoe, Fort Collins, Franklin, Highlands Ranch, Lakewood, Lone Tree, Loveland, Rock Creek, Premier, Pueblo North, Westminster, Wheatridge

Learn more at | [www.kp.org/flu](http://www.kp.org/flu)

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## **DENVER FEDERAL CENTER VIRTUAL BLOOD DRIVE**

Denver Federal Center Virtual Blood Drive (Assn Code DEN2015) | Any Metro Donation Location

Click on the link below to pledge to donate blood – please use the same email address during sign-up, appointment scheduling and registering with Vitalant staff on the day of your donation.

[https://learn.vitalant.org/LP=148?drive\\_code=DEN2015&division=MOUNTAIN%26%region=DEN](https://learn.vitalant.org/LP=148?drive_code=DEN2015&division=MOUNTAIN%26%region=DEN)

CONTACT Lori Freerksen | 720 291 0273 | [LFreerksen@Vitalant.org](mailto:LFreerksen@Vitalant.org) | [www.Vitalant.org](http://www.Vitalant.org)

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## **HOMELESS VETERANS REINTEGRATION PROGRAM**

The Homeless Veterans' Reintegration Program (HVRP) is an employment focused competitive grant program of the Department of Labor, Veterans' Employment and Training Service (DOL-VETS), the only federal grant to focus exclusively on competitive employment for homeless veterans. If you'd like to learn more about this grant opportunity, please contact Holly Van Liere, USDOL VETS Director (Colorado) | [Vanliere.holly.e@dol.gov](mailto:Vanliere.holly.e@dol.gov)

Additional information is also available here: <https://www.dol.gov/agencies/vets/programs/hvrp>

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## ***JOB ANNOUNCEMENTS***

<https://www.usajobs.gov/>

## **VA is HIRING**

Make the Difference: Serve those who have served our country

[https://www.vacareers.va.gov/?utm\\_source=ChooseVA&utm\\_campaign=careers](https://www.vacareers.va.gov/?utm_source=ChooseVA&utm_campaign=careers)

**US Department of Veterans Affairs:**

Immediate Care Technicians (ICT) – Please inquire VHA National Recruitment Center:  
[VHANationalRecruitmentCenter@va.gov](mailto:VHANationalRecruitmentCenter@va.gov)

## **VOLUNTEERS NEEDED**

American Red Cross, Denver CO

Disaster Action Team (DAT) Members AND Disaster Action Team (DAT) Duty Officers needed throughout Colorado

Disaster Responders Needed | Shelter Workers and Disaster Health Services Volunteers- Local and National Deployment Opportunities

CONTACT Carrie Kemp | 720-206-4979 | [carrie.kemp@redcross.org](mailto:carrie.kemp@redcross.org)  
<http://cowyredcrossblog.org/volunteer-recruitment/>

**DOL, Office of the Solicitor, Washington DC**  
Attorney Adviser | GS 12 - 14  
<https://www.usajobs.gov/GetJob/ViewDetails/614875100>

**DOJ, Exec Office for US Attorneys, Cheyenne, WY**  
Secretary (OA) | GS 9  
DE:<https://www.usajobs.gov/GetJob/ViewDetails/614692100>  
MP:<https://www.usajobs.gov/GetJob/ViewDetails/614692000>

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## **SUBMIT INFORMATION FOR ANNOUNCEMENTS**

To submit information to be included in the announcements, please email it by Wednesday of each week to [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov) in the following format.

Title

Date | Time

Location | 3333 W 32 Ave | Denver CO (no punctuation)

Cost (if applicable)

Brief Description (short marketing blurb | a couple of bullet points or sentences)

CONTACT Name | 303 333 5555 | email

Website

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Fred Eidson | Executive Director | [fred.eidson@gsa.gov](mailto:fred.eidson@gsa.gov)  
Jeff Conn | Deputy | [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov)

*Please email Jeff Conn at [jeff.conn@gsa.gov](mailto:jeff.conn@gsa.gov) to subscribe or unsubscribe from CFEB email*